

GIRNE AMERICAN UNIVERSITY REGULATIONS FOR STUDENT COUNCIL

Aim and Scope

Article 1. The purpose of these regulations is to organize the founding and working principles of the University Student Council that will be formed with the aim of establishing communication between the administrative bodies and students by identifying views on meeting the needs of Girne American University students enrolled in associate and bachelor's degree programs and reporting them to administrative bodies.

Article 2. The principles mentioned in these regulations cover associate and bachelor's degree students.

Definitions

Article 3.

University: Girne American University

Unit: The Faculties, Vocational Schools and Foundation English Schools of the University (including the double shift education)

Student Representative of the Department/Program: A student representative selected by absolute majority for a year by student representatives of departments/programs within each unit or the student representatives of department/department of art which awards associate/bachelor's degree diplomas.

Student Representative of the Unit: A student representative selected by absolute majority for a year by student representatives of departments/programs within each unit or the student representatives of department/department of art which awards associate/bachelor's degree diplomas. Department/Program representatives act as a unit representative in units giving only one diploma.

Unit Board: Department or Program representatives compose Student Unit Board of the relevant Unit.

The University Student Council: The Board that is composed of all representatives of units connected to University.

Administrative Board of University Student Council: The Board that is composed of the Chair and at least one of the Vice-Chairs selected by absolute majority for a year.

The Chair of the Council: The Chair of the Administrative Board of University Student Council selected by the University Student Council and authorized to represent the University Student Council.

Election Board: The board comprised at least two faculty members of the unit and chaired by the Dean/Director of the unit.

Board of Ballot Box: Formed by the Election Board, the board comprises two non-candidate students chaired by a staff member of the related department or program.

Date of Election

Article 4. Student Council elections are made on the dates specified by the University Administrative Board once a year in November or December. The old council continues to function until the formation of the new council.

Election for the Department, Program Representatives

Article 5. The Election Board accepts applications of candidates up to five days before the election. Candidates whose nominations are appropriate as a result of the assessment according to Article 7 of these regulations are announced three days before the election date at the latest. Candidates may carry out a campaign during this period. Objections are resolved at least 24 hours before the election. The elections are carried out on specified dates and places under the supervision of the Board of the Ballot Box.

In the election, secret ballot and open counting rule is applied.

The confirmed nominations of candidates' names for each election area in the election district are announced to the public.

Voters use their votes by writing the names of the nominees not exceeding the number of representatives to be selected on previously prepared and sealed ballots. The ballot which contains more names than the numbers of representatives specified is considered void. In this election, a Department or a Program Representative is elected by a majority vote.

In case the election cannot be made due to any reason until the date specified by the University Administrative Board, the chair of the relevant Department or Program assigns the Department or Program Representatives independently.

First-year students cannot become a candidate for a Department or Program representative.

Election for the Unit Representative

Article 6. Elected Department or Program Representatives form the Student Unit Board of the related Unit and every year within three days following the election, they select the Unit Representative and the Vice-Unit Representative among themselves by holding separate sessions in the first meeting to be held under the chairmanship of the Dean/Director or one of the Vice-Directors. Absolute majority of the student representatives that form the Unit Board should participate in this election. In order to select the Student Unit Representative and the Vice-Representative, it is compulsory to get more than half of the number of representatives' votes.

If the elections could not be concluded on the date specified, the election in that unit for that semester would have been deemed cancelled and the Student Unit Representative and the Vice-Representative are determined by Administrative Board of the Faculty/Vocational School from among the representatives of the Unit Board.

Election for the Chair of the University Student Council

Article 7. Upon the invitation from the Rector or from one of the Vice-Rectors, the Student Council which consists of Unit Student Representatives holds its first meeting one week after the meeting of the unit elections. In this meeting, separate elections are held for electing the Chair and the Vice-Chair of the Student Council from among the Student Unit Representatives. Unit Representatives of Foundation English School cannot become a candidate for the Chair of the Council. For the first round of the elections 80% participation, for the second and the subsequent rounds 50% participation is required.

In order to be eligible to be elected, it is required to receive at least more than half of the number of representatives' votes. Elections are completed within 15 days as of the date specified. If the elections are not concluded by this date, then the elections for that semester have been deemed cancelled and the Student Council Chair and the Vice-Chair are determined the University Administrative Board from among the representatives present in the Student Council.

Qualifications Required for Student Representative Candidates

Article 8.

- To be a student of the relevant unit,
- Must not have any disciplinary penalty and a criminal record,
- Not to have failed courses from the lower classes/previous years (CGPA of the unit student representatives must be at least 2.00/4.00 except Foundation English School students),
- It is required not to have exceeded the normal period of study in the relevant higher education institution (leave of absence period is not included in the period of study),
- Nominations of students who do not have these qualifications are not accepted,
- If it is understood that the elected representatives do not have these qualifications later, their title as representative terminates automatically.

Duties of Representatives

Article 9.

Duties of Representatives: To contribute to the solution of the problems of Classes / Departments / Programs, Units, and the University which interest students by discussing and conveying them to related levels of education and administration, to establish communication between educators and administrators in order to realize social activities they wish (Fine Arts, Sports, Culture etc.).

Department, Program Representative: In order to discuss students' problems in training and education-related or department / program-related issues and find a solution, the Department, Program Representatives participate in the meetings of the Coordination Committee, Education Committee, the Academic Committee of the Department/Division or branch upon the invitation from the Head Coordinator, Department/Program Chair, Division Chair, Head of Art Department. Before these meetings, the representatives convey topics that they want to discuss to the above mentioned coordinators or chairs in writing. The representatives leave the meeting after the first item on the agenda related to the topics they proposed is discussed. The representatives are responsible for conveying the explanations related to the topics discussed to the students in class, in the department or in the program.

Unit Representative: In order to discuss the students' problems related to training and education or the unit and with the aim of finding a solution, the Unit Representatives participate in the meetings of the Coordination Committee, Education Committee, the Academic Committee of the Department/Division or branch or any other meeting that the Unit Supervisor finds appropriate. The representatives convey the topics that they want to discuss to the unit chairs in writing. The unit representatives are responsible for conveying the necessary explanations related to topics discussed to the Department Representatives.

Student Council Chair: The Chair of the Administrative Board of the University Student Council is invited to the University Senate and the University Administrative Board meetings when topics related to student affairs are discussed. The issues to be discussed are conveyed to the Rector's Office by the University Student Council in writing. The Chair of the Student Council is responsible to make necessary explanations to the Unit Representatives in the Student Council. The Chair invites the Administrative Board of the University Student Council to convene as needed. The Administrative Board takes decisions by simple majority and decisions are signed by the members. Vice-Chair is responsible for executing the procedures when the Chair is on a medical report.

Article 10. The duration of duty of student representatives at every level is one year.

Duties of the Student Council Administrative Board

Article 11.

Here are the duties of the Student Council Administrative Board:

- a) To convey the problems, views, and thoughts of the students, particularly to the Rectorate and to University's governing bodies.
- b) To be represented by the Chair or one of the Vice-Chairs during the discussion of the issues related to students during the University Senate and the Administrative Board sessions.
- c) To represent the students of Girne American University at national or international levels.
- d) University Student Council Administrative Board and all student representatives need to coordinate their work and activities with the University administration and are obliged to act according to the laws in force by the approval of the University administration, when necessary.

The Termination of Student Representation

Article 13. Student Council members and student representatives cannot engage in any activities that require disciplinary action for being considered as a crime in any regulations of Girne American University. The duty of student representatives ends if they have definite disciplinary penalties.

Article 14. In case when the Chair of the Student Council or Vice-Student Council quits their positions for any reason, the Chair and the Vice-Chair are determined by the University Administrative Board from among the representatives in the Student Council.

Validity

Article 15. These regulations are valid as of the date accepted by the University Senate.

Execution

Article 16. These regulations are executed by the Rector of Girne American University.